

**CASTLE POINT BOROUGH COUNCIL LOCAL HIGHWAYS PANEL
MINUTES – 6TH SEPTEMBER 2017 AT 15:00**

**COMMITTEE ROOM 1, CASTLE POINT COUNCIL OFFICES, KILN
ROAD, BENFLEET, SS7 1TF**

Chairman:	Councillor Andrew Sheldon
Panel Members:	ECC Councillors Peter May and Jill Reeves. CPBC Councillors Ray Howard (Vice-Chairman) and Tom Skipp. ECC Councillor Beverley Egan also attended. CPBC Councillors Alan Acott, Alf Partridge and Allan Taylor also attended.
Officers:	ECC: Sonia Church (Highway Liaison Manager) and Sarah Alcock (Highways Liaison Officer) CPBC: Trudie Bragg (Head of Environment), Stuart Jarvis (Contracts Manager) and Ken Ward (Licensing Enforcement Officer - for the duration of the Benfleet Station item only)
Secretariat:	Cheryl Salmon

Item		Owner
1.	Welcome and Introductions: Apologies for absence were received from ECC Councillor Dave Blackwell and CPBC Councillor Dick.	
2.	Declarations of interest: There were none.	
3.	Minutes of meeting held on 27th June 2017 to be agreed as correct record: The Minutes were agreed as a correct record.	



Item		Owner
4.	<p>Matters Arising from Minutes of the previous meeting:</p> <p>High Road, Canvey Island Councillor Acott stated that he had received the report regarding the accident in which a vehicle had gone the wrong way along the one way system. The report had stated that there was no issue with the crossing at this location but Councillor Acott stated that the accident was nothing to do with the crossing, he believed it was due to the signage in the vicinity. Sarah Alcock to speak to Councillor Acott outside of the meeting to establish the issue.</p> <p>Benfleet Station Feasibility Study Members had been asked by email on 11th August to agree an increase of £20,000 to complete the data collection and modelling required to fully investigate the impact of implementing a one-way system around Benfleet Station. All Panel Members had agreed and the scheme was now awaiting sign off by the Cabinet Member for Highways. The Chairman stated that as part of the study he had requested that a one-way system be looked at in both directions in the roads around the car park.</p>	SA
5.	<p>Approved Works Programme Update 2017/18:</p> <p>The Panel considered a report on all schemes which had been recommended at previous meetings and noted the budget summary for 2017/18. The following comments were made:</p> <p><i>LCAS161006 – High Road Benfleet</i> – SA explained that once the last beacon had been connected then the old columns would be removed.</p> <p><i>LCAS162053 – St Michael’s Road, Hadleigh</i> – An additional chevron had been recommended by the Road Safety Audit Team. The updated design document would be shared with the County Member.</p> <p><i>LCAS162055 – Kents Hill Road North junction with A13 -</i> SA reported that the change to the stop line would now necessitate some works/changes to signals at the location. It was estimated that the additional cost would be £5,000. The Panel Members agreed to the additional cost.</p> <p><i>LCAS171001 – Link Road j/w Third Avenue, Canvey Island -</i> Panel Members queried the need for a new zebra crossing at the site as it had been suggested to move the zebra crossing at the junction with Dinant Avenue. SC explained that this was a Casualty Reduction Scheme which would be designed this financial year and brought back for consideration next year.</p>	

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	<p><i>LCAS162065 – Elsinor Avenue junction with Somnes Avenue – In response to questions it was explained that the investigation into improving the visibility of vehicles exiting Elsinor would take place in the fourth quarter of the financial year.</i></p>	
<p>6.</p>	<p>Potential Schemes List for consideration of Panel in 2017/18:</p> <p>The Panel reviewed the Potential Scheme List the following was agreed:</p> <p>Traffic Management</p> <p><i>LCAS172003 – Extension of Parking Bay, First Avenue, Canvey Island – Agreed to remove scheme. Due to the cost of the relocation of BT utility cover at the site the scheme would not be cost effective. As the issue related to Council/ECC Highways land TB/SJ to speak to housing to see if another solution could be found to the congestion and off road parking in First Avenue.</i></p> <p><i>LCAS172003 – Speeding Issues Poors Lane, Hadleigh – Agreed to remove the scheme as speed survey results show that it does not meet the criteria for traffic calming measures.</i></p> <p>Passenger Transport</p> <p>Councillor Howard questioned the material used in the bus shelters as the glass in the one at St Nicholas Church, Long Road, Canvey Island had been broken/shattered and it was thought the shelters were made of more robust materials. SA to check with design team and email Panel Members.</p> <p>Councillor Mrs Egan reported that many compliments had been received from residents regarding the newly installed shelter at Raymond’s Drive, Thundersley.</p> <p>Councillor May raised concern that local businesses had offered to install a new bus shelter in Long Road, Canvey Island providing they could advertise in it and had been told they would be made responsible for the bus shelter. SA to liaise with passenger Transport and find out if this is possible.</p>	<p>TB/SJ</p> <p>SA</p> <p>SA</p>
<p>7.</p>	<p>Appendix</p> <p>Highways Rangers</p> <p>SA explained that a list of works completed by the Rangers would be included in future agendas. Panel Members took opportunity to compliment the Rangers on all their hard work.</p>	

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	<p>Section 106 Schemes SA reported that one scheme was being delivered in relation to bus stops in Kiln Road Thundersley. SA to keep Panel updated on progress.</p> <p>Essex Way junction with Vicarage Hill, Benfleet The Panel noted a report from the Casualty Reduction Team which set out suggested remedial measures to prevent collisions with the wall of a property at this junction. The skid resistance of the carriageway surface around the bend was to be checked by the Road Safety Engineering Team. The outcome would be reported back to the Panel.</p> <p>During discussion it was established that a trief kerb along the pavement was not a suitable solution as it would cause more harm to pedestrians and vehicles in the event of a collision. A roundabout was also not suitable given the size of the junction and restricted visibility at the location.</p> <p>Councillor Reeves reported that the current position of the bollards at the right hand turn lane into Vicarage Hill restricted the view of vehicles travelling up Essex Way.</p> <p>Councillor Reeves also requested that the “new road layout” sign in Vicarage Hill be removed as the works to the layout had been completed some time ago now.</p>	<p>SA</p> <p>SA</p> <p>SA</p>
8.	<p>AOB</p> <p>High Road, Benfleet –Layby outside Police Station Councillor Partridge reported that due to the size of the layby vehicles were often overhanging onto the highway forcing other vehicles to drive around it and nearly causing accidents on a number of occasions. It was requested that the layby be moved outside the Police Station (now closed) where the pavement was wider. It was uncertain whether development at the site had already been agreed and whether it was possible to obtain any funding from a S106 agreement. Councillors Partridge and Sheldon to consult with Ward Members. It was agreed that Councillors Partridge and Sheldon undertake a site visit with officers.</p> <p>Roscommon Way, Canvey Island – Anti-Social Behaviour Whilst it was recognised that many of the problems at this location fell outside the remit of the Panel it was considered there were issues in relation to road safety. The Chairman requested Members</p>	<p>AS/AP</p> <p>SA</p>



	<p>consider ways this issue could be addressed for detailed discussion at the next meeting of the Panel.</p> <p>Mobile VAS Further locations for the mobile VAS were requested from Panel Members. It was suggested that a yearly forward plan of locations would be helpful. Revisit Highway Panel Minutes to see previous locations.</p> <p>VAS Kents Hill Road North/ Thorney Bay Road, Canvey Island Permanent VAS are not working. Both have been reported.</p> <p>Northwick Corner, Canvey Island Councillor Acott reported there was a very narrow footpath outside the car wash and the overgrown brambles were making it difficult to walk along. It was suggested the Highway Rangers could clear the brambles.</p> <p>Highways Panel - New Website Page A new web page had been designed which contained a guide book and scheme request forms. Training would be given on how to navigate at the Members workshop in October.</p>	<p>Panel</p> <p>Panel</p> <p>SJ</p>
<p>9.</p>	<p>Date of next meeting:</p> <p>23rd January 2018</p>	